

Ione School District #2
445 Spring St., P.O. Box 167, Ione, Oregon 97843

Ione School District Goals

Ione Community School will create and cultivate a positive and safe school environment that promotes high levels of connection, engagement, and overall well-being throughout the school community.

Ione School District students will annually perform above the state averages on all Oregon Assessments.

100% of Ione School District students will graduate from High School

**IONE SCHOOL DISTRICT
BOARD OF DIRECTORS**

July 25, 2017

Regular Board Meeting 4:30 PM

Ione Schools – Ione, Oregon

MINUTES

CALL TO ORDER, ROLL CALL AND FLAG SALUTE 4:33 PM

The meeting was called to order at 4:33 PM by board chair Lisa Rietmann.

Board Members Present:

Lisa Rietmann, Board Chair
Tricia Rollins, Vice-Chair
Ed Rietmann
Joe McElligott

Ione/IMESD Staff:

Jon Peterson, Superintendent
Rollie Marshall, Principal
Ashley McCabe, Ione Maintenance
Marla Royal, Board Secretary

Absent:

Rob Crum

ELECTION OF OFFICERS

Election of Chair of Board of Directors 2017-2018

BE IT RESOLVED, upon motion by Joe McElligott, seconded by Lisa Rietmann, that Tricia Rollins is nominated Chair of the Ione School District Board of Directors for the 2017-2018 year, and that a unanimous ballot is cast.

Election of Vice-Chair of Board of Directors 2017-2018

BE IT RESOLVED, upon motion by Joe McElligott, seconded by Tricia Rollins, that Rob Crum is nominated Vice-Chair of the Ione School District Board of Directors for the 2017-2018 year, and that a unanimous ballot is cast.

AWARDS, RECOGNITION AND CORRESPONDENCE

There was none.

PUBLIC PARTICIPATION

There was no public participation.

ADJUSTMENTS TO AGENDA

Jon Peterson noted they would adjust the swearing in of new board member Ed Rietmann to later in the meeting.

CONSENT AGENDA

A. Approval of June 27, 2017 Regular Board Meeting Minutes

BE IT RESOLVED, upon motion by Joe McElligott, seconded by Lisa Rietmann, which carried unanimously, that the minutes of the June 27, 2017 Ione Board Meeting be approved as presented.

SWEARING IN OF NEW BOARD MEMBER ED RIETMANN– Jon Peterson, Superintendent

Superintendent Jon Peterson swore in new Ione School Board member Ed Rietmann.

REPORTS

Principal Report

- Summer Credit Retrieval Program

Principal Rollie Marshall said there are currently 8 students he is contacting whose last semester grades make them ineligible to pay fall sports. Rollie will be meeting Monday with Chris Bettineski, the IMESD On-Line Coordinator, to get Rollie access to Acellus so these students can begin work on retrieving credit.

- Facilities Update

Rollie reported that he has had correspondence with Erin Heideman who has agreed to free up a small office area next to her classroom for JJ Rosenburg. There was discussion about the process for reporting absenteeism, and Rollie said they have a staff person who will spend part of their time as a student aid, and part helping Rollie monitor student attendance. This person will also work with JJ on attendance issues.

- District Principal House Condition

Rollie reported that in general, things are looking good, and that the district has funds to pay for small improvements that still need to be made.

Superintendent Report

- State Budget Update

Superintendent Jon Peterson reported that the state legislature approved an 8.2 billion-dollar education budget for the next biennium, which is a little higher than what Ione budgeted for. Jon also reported that Ione will be receiving approximately \$40,000 in M98 dollars (approximately 60-70% of what voters approved). Lisa Rietmann asked about the long-range facilities study grant, and Jon said he has not been

successful with any of the 13 contractors the state has recommended. The group asked if the state would roll over funds if they can't be spent out by the deadline, and Jon said he is looking into this. He noted that the district has to have the work done by someone the state has certified.

- Policy EFA – Local Wellness Program

Jon said that at this point, they need to allow the school year to start, then put a team together (perhaps Ione's Wellness Committee?) to look at this policy and write an Ione SD Wellness Plan. Other districts have already written theirs, and Ione could model after those. Jon said they will have another first reading of the policy sometime in the fall.

Enrollment Report

Jon Peterson reminded the board there would be no Enrollment Report in July and August.

Ashely McCabe suggested that the board have a policy for checking into and out of the principal house, as the board serves as landlords. Joe McElligott said they need to hire a cleaning service to clean instead of expecting Ashley to do it, and the board agreed this was a good idea.

FISCAL OVERVIEW AND APPROVAL OF FINANCIAL REPORT

Financial Summary and Cash Flow

Jon Peterson presented the report, which is attached to these minutes. Kim Gilsdorf reported previously that the district's ending fund balance as of 6-30-17 was \$772,000, compared to the \$730,000 budgeted. Final budget documents were provided to everyone. Joe McElligott asked if Kim Gilsdorf could send out an email summarizing the things that caused the increase to the ending fund balance. Jon Peterson noted that next year will be a more difficult budget year for Ione, due to the drop in the number of students.

BE IT RESOLVED, upon motion by Lisa Rietmann, seconded by Joe McElligott, which carried unanimously, that the Ione School Board approves the Financial Report for June 2017, as presented.

ANNUAL DESIGNATIONS FOR 2017-2018

BE IT RESOLVED, upon motion by Joe McElligott, seconded by Lisa Rietmann, which carried unanimously, that the Annual Designations for 2017-2018 listed below (1-19) be approved as presented.

1. Superintendent/Clerk and Executive Office
Jon Peterson is designated Superintendent/Clerk and Executive Officer of the Ione School District for the 2017-2018 year.

2. Chief Financial Officer/Business Manager
Beth O'Hanlon is designated Business Manager/Deputy Clerk of the Ione School District for the 2017-2018 year.
3. Custodian of Funds
Jon Peterson is designated Custodian of Funds for the 2017-2018 year.
4. Authorized signatures for the District's Checks
Jon Peterson and Beth O'Hanlon are the authorized signatures for the District's checks for the 2017-2018 year.
5. Facsimile Signature
A facsimile signature of the Superintendent is authorized for use for the Ione School District for the 2017-2018 year.
6. Short-Term Borrowing Limit for the Custodian of Funds
The short-term borrowing limit is set at \$200,000.00 for the Ione School District for the 2017-2018 year.
7. Fidelity Bond/Crime Coverage
The fidelity bond amounts, or an equivalent crime coverage under an insurance policy, shall be set at \$100,000.00 for Jon Peterson.
8. Budget Officer
Jon Peterson is designated Budget Officer for the Ione School District for the 2017-2018 year.
9. Official Auditor
The auditing firm of Cockburn & McClintock, LLC is designated the Official Auditor for the Ione School District for the 2017-2018 year.
10. Legal Counsel
The firm of Corey, Byler, Rew, Lorenzen & Hojem is designated the Legal Counsel of the Ione School District for the 2017-2018 year.
11. Depositories for Funds
The Bank of Eastern Oregon is designated the depository for funds for the 2017-2018 year, and the Ione School District is authorized to participate in the Local Government Investment Pool.
12. Insurance Agent of Record
Wheatland Insurance, and their local representative, is designated the Insurance Agent of Record for the Ione School District for the 2017-2018 year.

13. Official Newspaper
East Oregonian and Heppner Gazette Times are designated the Official Newspapers for the Ione School District for the 2017-2018 year.
14. Per Diem
Employees of the Ione School District will receive the IRS rate per mile for authorized travel, lodging at the single party rate, and reimbursement for meals at \$35.00 per day for the 2017-2018 year.
15. Designated Confidential Employees
The following employees of the Ione District are designated Confidential Employees for the 2017-2018 Year: Marla Royal, Board Secretary, and Jerry Copeland, Human Resource Director.
16. Substitute Teacher Rates
For the 2017-2018 year, the substitute teacher rate is set at \$22.29 per hour or \$178.32 per day for the first 8 days, and for a substitute employed for more than 8 consecutive days in any one assignment, a minimum of \$210.56 per day or \$26.32 per hour.
17. Authorization for Interfund Loans
For the 2017-2018 year, the Board of Directors of the Ione School District may authorize short-term, non-interest loans between funds when necessary due to timing of receipts and expenditures.
18. Authorization for Morrow County Investments
For the 2017-2018 year, authorization is granted by the Board of Directors of the Ione School District for the investment of any money held by the County Treasurer of Morrow County.
19. Local Contract Review Board
The Board of Directors of the Ione School District is designated as the local Contract Review Board for the 2017-2018 year.

OLD BUSINESS

Second Reading of Ione Policies:

- GCBDA/GDBDA – Family Medical Leave

Proposed Resolution Lisa/Joe - unanimous

BE IT RESOLVED that the Ione School District policy listed above be adopted, as presented.

NEW BUSINESS

Appointment of Members to Ione Building and Grounds Committee

BE IT RESOLVED, upon motion by Lisa Rietmann, seconded by Tricia Rollins, which carried unanimously, that Joe McElligott and Ed Rietmann are hereby appointed to serve on the Ione School District Building and Grounds Committee for the 2017-2018 year.

Appointment of Members to Ione Negotiations Committee

BE IT RESOLVED, upon motion by Joe McElligott, seconded by Ed Rietmann, which carried unanimously, that Tricia Rollins and Lisa Rietmann are hereby appointed to serve on the Ione Negotiations Committee for the 2017-2018 year.

First Reading Ione Policies:

- EBBB – Injury/Illness Reports
- IKF – Graduation Requirements
- JEA – Compulsory Attendance

FOR THE GOOD OF THE ORDER

Upcoming Meetings and Conferences:

- In-Service – August 22-24, 2017
- August Board Meeting – August 29, 2017
 - 1) OSBA Board Training 12:00-3:00 PM
 - 2) Work Session (?) – 3:30 PM
 - 3) Regular Board Meeting – 4:30 PM
- OSBA Annual Conference – November 9-12, 2017 Portland, Oregon

ADJOURN

There being no further business before the board, the meeting was adjourned at 5:44 PM.

Respectfully Submitted,

Tricia Rollins, Board Chair

Marla Royal, Board Secretary